Tower Hill Botanic Garden believes diversity in nature promotes a healthy, vigorous garden. We believe that diversity among our staff promotes a healthy work environment and a vigorous organization. We recruit, employ, train, compensate and promote regardless of race, religion, color, national origin, sex, disability, age, veteran status, and other protected status as required by applicable law. We believe in diversity of race, gender identity, sexual orientation, religion, ethnicity, national origin, ability, and all the other traits that make us unique. Tower Hill is an equal opportunity employer.

Job Description

This is a seasonal position, as described in the Tower Hill Employee Handbook. Seasonal employees are hired for a limited duration (typically not longer than a six-month period) to supplement the work force or to assist in completion of a specific project. Seasonal employees are on WCHS’ payroll and receive legally mandated benefits (such as Social Security, workers’ compensation insurance and paid sick time).

The Seasonal Outdoor Display Gardener is responsible for:

- Working within the formal garden team under the direction of the Horticulture Manager to maintain assigned garden areas to high standards
- Supporting the maintenance of garden infrastructure and reporting maintenance needs to the Horticulture Manager, Director of Horticulture and/or Facilities staff
- Performing other duties as assigned

Collaboration & Interpersonal Skills

- Willingly and cheerfully integrates work of horticulture department with the efforts of other departments.
- Comfortably interacts with Garden visitors.
- Performs duties in a manner consistent with a public garden serving a diverse audience in accordance with directed practices and procedures.

Supervision and Training

- Online training and personal safety and/or garden training as assigned
- Works with an awareness of surroundings and vigilant to any possible threat to the safety of visitors, volunteers, and staff or to their property. Ensures all concerns are reported promptly.
- Reports all mishaps, injuries, and incidents immediately to the Horticulture Manager and/or Director of Horticulture.
- Complies with provisions of the current Employee Handbook, all published personnel policies, and the
requirements of the job description.
• Use and preventative maintenance of equipment, tools, vehicles, and irrigation systems.

Physical Demands / Working Conditions:
• Must be able to lift 50 pounds repeatedly
• Must be willing and able to work outdoors in all seasonal extremes.
• Must be able to bend, squat, kneel, stand, and walk for extended periods of time.
• Must be able to work with appropriate hand and power tools.

Note: Duties described above, other duties and physical demands have been identified as essential functions as required by the Americans with Disabilities Act.

Schedule
The Seasonal Outdoor Display Gardener position is non-exempt. The standard work schedule for this position is Monday-Friday, 40 hours per week. However, the schedule may be flexible to suit the needs of the organization and may at times involve weekend or evening hours. Work is performed both indoors and outdoors, and the Seasonal Gardener will be asked to assist with event management in both indoor and outdoor roles.

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